

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton, Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [marketlavpc@gmail.com](mailto:marketlavpc@gmail.com)

VAT Registration Number: 296 9715 35

Meeting of the Old School Committee to be held on

**Tuesday 12<sup>th</sup> March 2019, at 7.15pm in the Old School, Market Lavington**

Carol Hackett

Carol Hackett - Parish Clerk

	<b>AGENDA ITEM</b>
18/19-354	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance
18/19-355	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
18/19-356	<b>Minutes of Council Committee meeting</b> To confirm and sign as a correct record the minutes of the Old School Committee meeting held on the 29th January 2019 ( <i>copy attached</i> )
18/19-357	<b>Adjournment for Public Discussion (maximum of 5 minutes)</b> Opportunity for members of the public to speak on matters contained in this agenda
18/19-358	<b>Update on actions agreed at last and previous meetings</b> a) Window Blinds – Review effectiveness with regards to improvement of acoustics b) CCTV cameras / alarm system – Listed Building Consent (LBC) application, update by Clerk c) Installation of Broadband – Cllr Davis d) Interior window repairs – Considered at full Parish Council meeting 19/2/19 – To note e) Replacement front toilet window - Considered at full Parish Council meeting 19/2/19 – To note f) Additional light switch in toilet lobby area / enquiry whether main hall lights could be dimmed – Consider quote obtained by Clerk g) PAT's tests – Cllr Davis h) External signage – Cllr Davis
18/19-359	<b>Old School Restoration Project</b> a) Outbuildings mould issues – Update and consider further b) Snagging / other outstanding issues – Update c) Exterior window repairs - Update
18/18-360	<b>Old School Marketing and Publicity</b> a) Update on actions agreed at last meeting i. Document detailing local entertainers and caterers etc. – Cllr Earley ii. Church Magazine advert – Discuss further iii. Business Cards – Review design prepared by Cllr Davis b) 'Friends of Old School – Report from introduction meeting held on 2 <sup>nd</sup> March c) Old School current and future bookings – Review expected income d) Start planning future events i.e. Heritage Lectures etc.
18/19-361	<b>Old School General Matters</b> a) Old School Cleaner hours – Update by Clerk b) AV provision Dr John Reid Room, Phase two – Discuss possibility of proceeding c) Parish Council insurance renewal documents – Review items included within the policy which come under the remit of the OS committee and consider need for any necessary amendments ( <i>copy of renewal documents already circulated</i> )

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	d) Consider any maintenance matters that need to be dealt with e) Other Old School business - Opportunity for individual Councillors / Non-Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information
18/19-362	<b>Date of next Meeting</b> Agree
18/19-363	<b>Closure of meeting</b>